

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS SPECIAL WORKSHOP
NOVEMBER 3, 2021

1. Call to Order. The Special Workshop of the Board of Directors of the Central Oregon Coast Fire & Rescue District was called to order by President Buster Pankey at 5:30 p.m. on Wednesday, November 3, 2021.

2. Pledge of Allegiance. Mr. Pankey led those present in the Pledge of Allegiance.

3. Roll Call. Directors present were Buster Pankey, Todd Holt, Kevin Battles, Reda Eckerman, and Kathryn Menefee. Also present were Chief Jamie Mason, Maintenance Engineer Eric Knudsen, Office Administrator Wendy Knudsen, and Union Vice-President Shi Bucher.

At this time there was a ZOOM presentation from Mackenzie by Jeff Humphreys and his associate, Kathy, with cost estimates for the proposed new fire station. They found that with the recommended demolition of the vehicle bays the seismic grant would be substantially reduced. They presented comparison figures for the renovation of the current building versus the construction of a new building in a different location, and the cost of new would be lower. It becomes a matter of fixing up an old building that is 40 years old or building new for the next 50 years. An Executive Session will be scheduled for the next Board meeting.

4. Engagement Letter for Audit. This was already taken care of; negotiations had reduced the rate charged and the agreement was signed.

5. Goal Setting. Chief Mason had prepared a list of options for goal settings in order to generate ideas. He needs to know what the goals are and how soon they need to be accomplished, allowing time for regular operations. He and the Board reviewed the list.

EMS Disaster Cache Trailer. This needs to be made functional. Lt. Bucher is using an electronic inventory system and is setting it up for numbered slots as soon as he can figure out who has what, as it has been used by several agencies. It was the county's but was granted to us in 2018. He needs to determine what belongs to the County, COCFRD, Red Cross, etc. and what should be supplied by each in order to avoid buying what should be paid for by another agency. Most of what is there is backboards and blankets; everything was cleaned and put back last year. The goal is to get it organized before budget time, February or March.

Following discussion, Chief Mason was asked to prioritize items in order of importance and proposed timeline.

USDA Grant and SAFER Grants. He is just about ready to go with the pre-application process for the USDA Grant, but has no idea how long that will take once it's submitted. The SAFER grant opens next week and the deadline is December 17th. That covers two years of an additional firefighter cost and he plans on including the second year in the proposed tax levy to free up extra funds. He will have a report on these for the December meeting.

Jet Dock Installation/Rescue Boat Readiness. The dock installation should be done by spring; he will have the cost numbers at the next meeting.

Engine Equipment Continuity. This will be a long-term undertaking and may need to be broken into segments to be taken one at a time. He got another grant from Siletz, which means \$5,000 for matching hoses and there is a good possibility of getting the next grant. Siletz isn't getting as much from the casino and may be looking more at matching grants. With the next grant from them it will make a full engine hose complement

Pacific West Ambulance Lease/Vehicle Share. The vehicle share with Pac-West is on its way from Montana; its being shipped to Hillsboro for finishing touches and the logos will be done locally to ensure consistency. He made an offer on a 2016 Tahoe with 30,000 miles that was equipped as a fire vehicle; it will go to their Board.

ISO Evaluation Improvements. He got the results of the ISO and it is now at "4"; he will have the information materials at the next Board meeting. He feels that there is a good chance of working it down to a "3".

Five Rivers Water Tank/Emergency Water Supply. Chief Mason would like to put in a pump and water storage tank at Five Rivers similar to the one for Tidewater. If there is a spring, the pump could go in there; otherwise use the river. A 5000-gallon tank will run about \$3,000 plus shipping. Following discussion of the current tight budget, he will have cost figures for tank, pump, concrete pad, etc. ready for the budget meeting in March; the work can be done next summer.

Community Emergency Response Trailer. Chief Mason budgeted \$3,000 this year for CERT and he will be using that to get the trailer wrapped and shelving put in. This will get stuff out of the storeroom. He is researching the cost of the material and plans to get it and wrap the trailer ourselves. CERT will install the shelving after that is done. He plans to have it completed, up and running, by the end of December.

Tender 74. He plans to apply for a grant in January.

Technical Rescue Program. Chief Mason is concerned about instances where work is being done in confined spaces, such as by Public Works, and the department is called on for rescue work. He would like to begin with rope rescue training, which he is certified to do. There is some money in the budget for supplies, but with shipping problems he may have to borrow equipment. He plans to have rope rescue operations certified by April. We currently have one member on the Rope Rescue Team; this is not intended to replace the rope team but to aid it.

Fire Authority or Consolidation. A lot has changed in the past year, especially with Seal Rock and Yachats. Discussion of consolidation versus fire authority. Consensus of the Board is to have a couple of workshops with all three Boards. Mr. Pankey will send out invitations to Seal Rock and Yachats districts with optional dates, starting in January.

Tidewater. Mr. Knudsen is planning on completion in January.

Brief summary: CERT Trailer by end of year; USDA end of November, dock by March; engine equipment continuity by budget; rope rescue wrapped up by April.

Natural Disaster Response Training. Currently none of the District is mapped out for response. It doesn't have to be a major disaster but there should be identifiable areas in order to

give clear directions for any response as well as where to go for safety. Currently the school is the location but there is no equipment. He is talking to Sue Graves and Jennie Demaris. Equipment needs to be where it will be used, which means moving the Connex to the school. There will be other agencies responding also, but we need to be able to survive until more help arrives. Mrs. Menefee also suggested compiling a list of local qualified providers who might be available.

Station 72. Executive Session at the November Board meeting.

Chief Mason will provide goal updates in his Chief's Report.

6. Good of the Order. None.


There being no further business to be discussed the meeting was adjourned at 7:30.

Respectfully submitted,



Jan K. Hansen, Recording Secretary

Approved:



Board Chair