

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

NOVEMBER 17, 2022

1. **Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:30 p.m. on Thursday, November 17, 2022. She explained the procedure to be followed for any questions or concerns from the viewers of the live-streamed meeting.
2. **Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
3. **Roll Call.** Directors present were Reda Eckerman, Zach Akin, Jon MacCulloch, Ray Woodruff, and Kevin Battles. A quorum was present.
4. **Civil Service Rules Public Hearing.** At 5:31 p.m. Mrs. Eckerman opened the public hearing on the proposed Civil Service Rules, which had been published prior to the meeting. There were no public comments so the hearing was closed at 5:32 p.m. It was moved by Mr. Akin, seconded by Mr. MacCulloch, to adopt the Civil Service Rules as presented; motion carried.
5. **Approval of Minutes.** Moved by Mr. Battles, seconded by Mr. Akin, to approve the minutes of the regular Board meeting on October 20, 2022 and the special Board meeting on November 3, 2022 as presented; motion carried.
6. **Citizen Participation.** None.
7. **Staff Presentation. Response Logs.** Chief Mason reported 66 emergencies in October, 43 so far in November, and total year to date of 907. **Maintenance.** Maintenance Officer Erich Knudson reported that he had started the annual pump testing and Engine 75 passed with flying colors. However, Tender 73 is currently out of commission and he showed the Board some of the defective fittings which hadn't shown up until tested. He advised them to plan on having to replace the tender and two engines in the next five to eight years. This year the pump testing resulted in a cost of \$6,500 for replacement valves and fittings on equipment. He is working on ways to be able to make some of the fittings himself as they are not available locally and can take up to two weeks to get. He is also working with Chief Mason in looking for grants for maintenance. Discussion of the need to look at future replacement of the aging equipment, as spelled out in the Operations Report. **Administration.** Administrator Wendy Knudson reported that they had a presentation by a representative of the Oregon Savings Growth Plan. Mr. Quick explained that this is a 457 deferred compensation retirement plan the employees can choose. There is no cost to the District. There are several categories and he said it looked like a good investment and the fees are reasonable. Discussion of the plan and consensus of the Board to have a resolution brought to the next meeting.
8. **Volunteer Report.** Mrs. Knudson reported that the next night would be the last Bingo game of the year; the next one will be in January. They participated in the Halloween Trunk or Treat and had 311 kids and 277 adults show up. We now have our own "Sparky" costume. Operation Santa will be on December 2nd and 3rd; the Beachcombers Light Parade on December 16th, and an Open House on the 18th with a variety of activities planned, including pictures with Santa.
9. **Union Report.** None.

10. Finance Report. Mr. Quick reported \$355,563 on hand at the end of October. Taxes have been coming in early this year; current levied taxes were \$81,719 in October and so far in November they were at \$562,714. Prior levied taxes were \$8,719. Personnel services were \$266,039, which did not include the OFSM grant fund. He wondered if the District would want to do some short-term CDs, which would have a higher interest rate than the LGIP accounts, and questioned if it worked for public funds. Mr. Battles will check into that. Fuel costs were at \$7,104, which is 42% of the budget; should be 33%. Moved by Mr. Battles, seconded by Mr. Akin, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mr. Akin, to pay the bills; motion carried.

11. Correspondence. None. Couple of letters requesting patches.

12. Old Business. Annual Report Approval and Request for Printing. Chief Mason said that the only corrections received were grammar and the final Report was ready to go. He requested approval to release it to the public and would like 150 hard copies made for distribution; the printing cost would be \$664. Moved by Mr. Akin, seconded by Mr. Battles, to approve the report to be released and the printing to be done; motion carried.

13. New Business. Discussion on holding December meeting. Mrs. Eckerman had requested that this be put on the agenda for consideration because of the number of events which take place in December, holiday travel, and the time that it takes for staff to prepare materials for a meeting. Unless something needs urgent attention the regular business could be held over until the January meeting. A special meeting could be called if necessary. Consensus of the Board to not hold a meeting in December.

14. Chief's Report. Mackenzie. Chief Mason has been working with Mackenzie on finalizing the seismic grant application with the necessary financial information such as what percentage of value does the building protect versus the value of the building itself. We seem to be very close to the maximum grant amount of 2.5 million using the updated drawing. **Grant Funding.** The FEMA representative advised that it was unlikely we would get the SAFER grant because our population and call volume was too low for their demographics. Six of the seven grants approved so far were to fire agencies and municipalities that already have numerous staffing rather than to rural agencies that have minimal staffing at best. There has been no formal notification from FEMA so far, but if the awards are going to places that don't need it should there be some kind of protest from the rural agencies. Discussion of ways of combining with other districts and working with legislators as well as making it a topic at the SDAO conference. FEMA still hasn't finished with their awards until the end of the year, at the same time new requests have to be submitted for next year, making it difficult to know what to apply for. The OSFM Staffing Grant is ready to go and will be sent off next week. **Automatic Aid Agreement.** We signed ours at the last meeting, Yachats signed theirs on Monday at their meeting, and he had just heard from Chief Ewing at Seal Rock that he was going to ask his Board to table it for another month in order to review it some more, even after Section 8 had been adjusted to fit his terms. Chief Mason talked with Yachats, and they are agreed to give him the month and see what happens. It doesn't impact response. **Building Purchase.** He met with City Manager Cutter today; they will go to Western Title and he will need a cashier's check for our share of the closing costs. Costs are estimated at \$1,200 but he would like authorization for up to \$5,000 in case of any changes. Moved by Mrs. Eckerman, seconded by Mr. MacCulloch, to authorize Chief Mason to coordinate with Treasurer

Kevin Battles to get a check for the closing costs for the purchase of the fire building in an amount not to exceed \$5,000; *motion carried.*

15. President's Report. None.

Prior to the Executive Session being called Erich Knudson announced that the live feed was being turned off because of the probable length of the session; there had been no audience response.

16. EXECUTIVE SESSION. At 6:26 p.m. the regular meeting was closed and an Executive Session was called under ORS 192.660(2)(d) "To conduct deliberations with persons designated by the governing body to carry on labor negotiations." At 8:16 the Executive Session ended and the Board returned to regular session. No decisions were made.

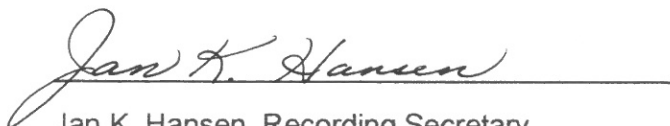
17. ACTIONS, IF ANY, FROM EXECUTIVE SESSION. Moved by Mr. Akin, seconded by Mr. Battles, to accept the contract if the Union agrees to proposed changes and that it be signed by President Eckerman; *motion carried.* Moved by Mr. Akin, seconded by Mr. MacCulloch, to do retroactive pay as separate checks to reflect changes back to July 1st; *motion carried.* Moved by Mr. Akin, seconded by Mr. MacCulloch, to pay Chief Mason his COLA retroactive to July 1st; *motion carried.* Mr. Battles proposed planning an Executive Session in February to establish parameters to set up an annual review of Chief Mason.

18. Questions from the Citizens and Viewing Audience. None.

19. Good of the Order. None.

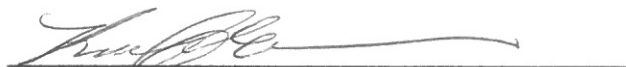
20. Adjournment. There being no further business to come before the Board the meeting was adjourned at 8:24 p.m.

Respectfully submitted,



Jan K. Hansen, Recording Secretary

Approved:



Board Chair