

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

OCTOBER 19, 2023

1. Call to Order. The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:30 p.m. on Thursday, October 19, 2023.

2. Roll Call. Directors present were Reda Eckerman, Jon MacCulloch, and Greg Dunn; Zach Akin and Rick Booth were excused. A quorum was present. Mrs. Eckerman announced that the meeting was being recorded and would be posted online a reasonable time after adjournment. and the process for questions and comments. An adjustment has been made to the agenda under citizen participation to include a time limit, relationship to agenda, and a sign-up sheet.

3. Pledge of Allegiance. Mrs. Eckerman led those present in the Pledge of Allegiance.

4. Approval of Minutes. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve the minutes of the Workshop of September 21, 2023 and the regular meeting of September 21, 2023; moved by Mrs. Eckerman to amend the minutes of the September 21st meeting on page 2 where it reads "The right to speak is part" should be changed to "Freedom of speech is covered by"; seconded by Mr. McCulloch; motion to amend carried; original motion to approve carried.

5. Citizen Participation. Leta Haslett had questions not related to the agenda, but the Board allowed her to continue. Regarding the investigation report, she asked who selects the investigator; Mrs. Eckerman explained that she was authorized to contact the attorney, who recommended the investigator. Ms. Haslett questioned the lack of signage at Tidewater and noted the sign at Five Rivers, which has been cleaned up. The Tidewater sign is inside; it just hasn't been put up yet. She was concerned over lack of coverage during a recent fire; Chief Mason explained the fire marshall protocol for ensuring coverage. Discussion of mutual aid agreements. She asked if there was an agreement with the city regarding helicopter landing; there is no agreement, the helicopter lands wherever it can, and there are areas available upriver. On her question of audits, the state requires an annual audit and they are on the website.

Peter Carlich wanted to thank them for working through all the problems and ending up with a Board that can do what is needed. The District can only operate with the right leadership and he is very happy Chief Mason landed here. He just wants to support the Board and the District.

6. Staff Presentations. Response Log. Chief Mason reported 82 calls in September, 52 so far in October, and about 700 year-to-date. **Maintenance.** Maintenance Officer Erich Knudson reported on the "new" FEPP truck in front of the building. Although it was free, he evaluated it very carefully before accepting. He said there are grants available to cover the costs of repainting, updating equipment, etc., but it drove well and will be a good asset to the district when it's finished. The boat is back in service; he will take it out tomorrow and check everything out. Two security cameras have now been installed in the Board room. The meeting is currently being streamed on borrowed equipment; he will install the new system when it arrives. **Administration.** Office Administrator Wendy Knudson has not finalized the Policy as there is one section that needs to be updated to conform with state standards. The existing policy on Smoking was

highlighted in green and the replacement policy in blue in the meeting packet. Moved by Mr. Dunn, seconded by Mrs. Eckerman, to approve the new policy; motion carried.

7. Volunteer Report. Mrs. Knudson commented that tomorrow night would be the last Bingo of the year. To help South Lincoln Resources anyone bringing non-perishable food to the game will get a raffle ticket for a special drawing. The jackpot is up to \$378. Trunk or Treat is coming up the end of October. They have had two applications for volunteers. The Academy has 3 more weeks to run, and we will have 4 more certified firefighters. The ad didn't really work that well, and they would like to get a movie on-line, but they are still running ads on social media. It is difficult to schedule open houses when there is always so much going on in the community. They would like to get some volunteers up by Five Rivers; the wildland crew has enjoyed it up there but their grant ends the end of October. Volunteer numbers are up, and Chief Mason pointed out that our volunteers are local residents, ready to respond quickly.

8. Union Report. None.

9. Financial Report. Mr. Quick reported that cash on hand at the end of September was \$236,919 and the LGIP was earning 5% interest. Previous levied tax income was \$10,149; legal fees were \$5,992, fuel \$3,660, and boat repairs are over at \$4,103. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to accept the financial report as presented; motion carried. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to pay the bills; motion carried.

10. Correspondence. None written; but cookies were received after the last meeting.

11. Old Business. None.

12. New Business. Mrs. Eckerman read **Resolution #2023-10 Amending the Budget for Fiscal Year 2023/2024** to transfer funds; this is designed to be in place should transfers be needed and will be reversed if not required. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to approve Resolution #2023-10; motion carried. **Ordinance 23-01.** Mrs. Eckerman explained that this ordinance is to replace Ordinance 16-01 which prevented career staff, district employees, and volunteers from serving on the Board. Currently there are Board members who are volunteers but unable to act. Ordinance 23-01 has been redrafted to prohibit career staff and district employees from serving on the Board but does allow volunteers to do so. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to adopt Ordinance 23-01 as read; motion carried. **Meeting Time Change.** Several of the Board members have difficulty with the current meeting time of 5:30 p.m. and a change to early afternoon had been discussed at the workshop; it would also be more convenient for staff. Moved by Mr. Dunn, seconded by Mr. MacCulloch, that the Board meeting time be changed to 3:00 p.m. on the third Thursday of the month; motion carried. Media will be notified. **December Meetings.** For the past three years the Board postponed the December meeting when they met in November. Because of all the seasonal activities going on Chief Mason asked for an earlier decision. If necessary, a special meeting can be called. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to postpone the December meeting; motion carried. Discussion of the open houses and community outreach followed.

13. Chief's Report. Chief Mason reported on the status of the grant funding. The Ford Family Foundation grant of \$25,000 toward the floating boat dock has been received and the local Moose Lodge is working at raising the additional \$15,000 needed to complete the project. A floating dock is necessary in order to prevent the growth on the boat of various sea life, such as

barnacles, which interfere with its operation. We will be reapplying for the Seismic Grant again in December. There is still no notice from FEMA on the AFG grant; we received \$6,000 for radios from the ODF Fire Equipment Grant. We have been awarded a tender from OSFM and it should probably arrive in April; it is a \$450,000 truck that will go to Tidewater. The brush truck from FEPP Surplus is parked out in front and we will be applying for another grant to get the equipment to put it into service; it will also go to Tidewater. We had received the OSFM staffing grant which gave us more people on runs. We received \$3,500 from the Tribe for a LUCAS device and OSU granted the balance; it has been ordered and should arrive next month. The fire hose from STCCF has arrived and been installed; all trucks now have identical hose. He has applied to ODFW for a UTV for sand, trails, etc. but no response yet. He also applied to the state for a grant for two Skidoos on trailers, one rescue and one safety, because we can't depend on the helicopter schedule. John Townley has also applied for a grant for a pump for Tidewater and an Emily device, which is a flotation device with communication capabilities.

Included in the packet Chief Mason had a draft proposal for the City and he asked everyone to go over it and give him suggestions, corrections, etc., before the November meeting so that he can have it ready for the January City Council meeting. A \$1,000 water rescue grant was also received and used for pfd's. Chief Mason commented that he had reviewed the previous three years and calculated that he has applied for close to \$1,000,000 in grants. We sent firefighters to the Ridge fire for almost a week and should be receiving \$26,000 reimbursement. Discussion followed concerning the conflicting agreements with Yachats, which is auto aid, and Seal Rock, which they say is the mutual aid agreement from 2011. Chief Mason has not been able to get clarification from SDAO. Moved by Mr. MacCulloch, seconded by Mr. Dunn, that Chief Mason be authorized to contact Local Government Law for direction; motion carried. Some of the surplus fire hose was donated to the Port for use on the docks.

14. President's Report. None.

15. Citizen Participation. Peter Carlich said they were doing a great job and he appreciated it, as did his neighbors.

16. Good of the Order. None.

17. Adjournment. There being no further business to come before the Board the meeting was adjourned at 6:44 p.m.

Respectfully submitted,

Jan K. Hansen, Recording Secretary

Approved:

Board Chair