

CENTRAL OREGON FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

FEBRUARY 15, 2024

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 3:00 p.m. on Thursday, February 15, 2024. She explained the procedure for participation by the viewing audience during the live-streamed meeting.
- 2. Roll Call.** Directors present were Zach Akin, Rick Booth, Reda Eckerman, Jon MacCulloch, and Greg Dunn. A quorum was present.
- 3. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
- 4. Approval of Minutes.** Moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve the minutes of the regular meeting of the Board of Directors on January 18, 2024; motion carried.
- 5. Citizen Participation.** None.
- 6. Staff Presentations.** Maintenance Officer Erich Knudson reported that everything is working; he has new software he is working on for diagnosing problems. The utility truck sold for \$6,900. He is working on the brush truck for Tidewater. Office Administrator Wendy Rush reminded the Board of talking last month about membership in the Directors Association. Following discussion of the relative merits of belonging to the association compared to membership in SDAO it was the consensus of the Board to not renew membership in the Directors Association. Ms. Rush, at Chief Mason's request, reviewed the current recovery resolution that does have a provision for EMS services on page 2, also on page 4 H, which are okay. She recommended rewording the provision on page 5, under 4 D, which refers to not charging if response falls under automatic aid. Discussion followed concerning the ability to charge if first on the scene, rendering care prior to arrival of an ambulance, in or out of the district, charging for lift assists, ensuring citizens of district are not charged and making sure non-citizens can be charged. EMS response is not required of the District; we do it because it's the right thing to do. The resolution will be reworked and presented at the next meeting.
- 7. Volunteer Report.** Ms. Rush reported that Bingo starts up again on Friday. They are working on the site to enable purchasing the various components, i.e., cards, daubers, popcorn, etc., as a combination.
- 8. Union Report.** Union President Shi Bucher welcomed new hire Engineer Ryan Harris.
- 9. Finance Report.** Mr. Quick reported \$745,943 cash on hand at the end of January. LGIP is currently paying 5% on deposits. Current levied taxes are at 94%; more will be coming in this month. Legal exceeded the budget at \$6,130, and PPE is also over budget. Chief Mason explained that this is due to the late receipt of some of last year's equipment orders. Fuel is at \$8,260 and vehicle repair at \$14,097. Moved by Mr. Booth, seconded by Mr. MacCulloch, to approve the finance report as presented; motion carried. Moved by Mr. MacCulloch, seconded by Mr. Booth, to pay the bills; motion carried with Mr. Dunn recusing himself from Chk. #74364.
- 10. Correspondence.** Ms. Rush explained that they buy coffee for the district, and the organization through which they purchase the coffee just sent a grant of \$13,918 to the firefighters of Hawaii.
- 11. Old Business.** Chief Mason explained that in working on the agreement with Yachats he keeps running into a determination by the legal firm of a conflict of interest. He would like to research other law firms being used by other districts; having the same law firm doing three contiguous districts can make problems. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to allow Chief Mason to investigate other law offices and see what comes up; motion carried.
- 12. New Business.** Chief Mason reported that he has been approached by Alsea Fire as they need a Type 6 Brush Truck. We have an extra that we were going to strip and turn into a utility, and they are interested in buying

it. We could sell it to them for \$40,000 if we declared it surplus. Captain Knudson has found a couple of vehicles which would work for a utility truck/van, so the plan would be to use part of the sale price to purchase a vehicle and the rest for the various supplies and equipment to make it all-purpose. He would prefer a van because of better protection for tools, etc.; it will carry emergency response equipment on one side and tools on the other. Chief Mason pointed out that it is an excess truck, Alsea can use it, and if it is needed they can still answer our call and everyone knows how to use it. Mrs. Eckerman read the letter requesting the 2004 Ford F-550 Pick-up be declared surplus. Moved by Mr. Dunn, seconded by Mr. Booth, that the vehicle be declared surplus to be sold to Alsea Rural Fire Protection District; motion carried.

Mrs. Eckerman read **Resolution #2024-01, A RESOLUTION AUTHORIZING CREDIT CARD ACCOUNT SIGNER REMOVAL AND AN ADDITION**, removing Joseph Bartling as a signer and adding John Townley to the account. Motion to approve Resolution #2024-01 as read was made by Mr. MacCulloch, seconded by Mr. Dunn, motion carried.

13. Chief's Report. Chief Mason updated the status of the current grant funding. The Ford Family Foundation grant paid the down-payment on the JetDock, which should be completed by the time warm weather comes. He will be checking on the award time for the Oregon Seismic Grant. The OFSM Tender will be coming probably sometime from May to July; we already have the pallet with the equipment provided for that specific truck. The SPIRE grant should have some information soon. He hasn't been able to find out anything on the ODFW UTV grant, not even who to ask about any progress. The STCCF Confined Space Equipment Grant was submitted last week; notification will be in April. He has four FEMA grants 90% done to be submitted by next Friday, each with different award dates. He is applying for a Tender and an Engine, an Exhaust Removal System, and 16 sets of Turn Outs. The proposal to the city is awaiting legislation action. Ryan Harris has been hired as the new Engineer. The template has been started for the budget. Not everyone on last year's Budget Committee has responded yet, and we may have to advertise for a couple of new members.

14. President's Report. None.

15. Citizen Participation. None.

16. Good of the Order. Mr. Booth enquired as to the progress on our Auto Aid Agreement with Alsea. The notification process is being worked on but they still need to call for Mutual Aid.

17. Adjournment. There being no further business to come before the Board the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Jan K. Hansen, Recording Secretary

Approved:

Board Chair