

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

OCTOBER 20, 2022

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:30 p.m. on Thursday, October 20, 2022. She explained the process for participation by any members of the audience of the live-streamed meeting.
- 2. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Zach Akin, Ray Woodruff, and Kevin Battles; Jon MacCulloch was excused. A quorum was present.
- 4. Civil Service Rules Public Hearing.** Mrs. Eckerman explained that a public hearing is required before the adoption of the Civil Service Rules and recommended that this be postponed to the November meeting in order to give the public a chance to review the proposed Rules. At that time if there are no major changes the Board can then adopt the Rules; consensus of the Board to reschedule the hearing.
- 5. Approval of Minutes.** Moved by Mr. Battles, seconded by Mr. Woodruff, to approve the minutes of the regular Board meeting of September 9, 2022 and the special Board meeting of September 29, 2022 as presented; motion carried.
- 6. Citizen Participation.** None.
- 7. Staff Presentations. Response Logs.** Chief Mason reported a total of 85 calls in September, 44 so far in October, and 842 year-to-date. **Maintenance.** Maintenance Officer Knudson said that some maintenance projects are still waiting for the funding; there have been no major breakdowns, just some battery issues with Engine 74. He has been working on data entry to generate reports showing the costs per vehicle and wants to include the information from the past couple of years. Last year he got an SDIS 50-50 grant for security at Tidewater, and he has applied for another one this year for security at the main station. This will include changing access codes and an ID system which can work for the existing building and be reinstalled when the renovations are done. Other organizations which use the facilities will be issued one-time-only access codes. **Administration.** Office Administrator Knudson has been doing a lot of updating on the website and has added new pictures of Tidewater, staff, Five Rivers, and equipment. She has set up a photo room upstairs so the lighting is the same and everyone will get their picture taken, including the Board. Mrs. Eckerman asked her to post the public hearing scheduled for November and a draft of the proposed Civil Service Rules.
- 8. Volunteer Report.** Mrs. Knudson reported that last week was Fire Prevention Week and they had done a presentation at the school and she is waiting for the video and pictures; it went really well. Friday night will be another Bingo night, there is an open house scheduled for Monday, and Trunk or Treat will be the next Friday on the 28th. There will be another Bingo night in November, but none in December because of all their other activities: Operation Santa, light parade, pictures with Santa, the food drive, etc. The red lights on the station were for the Fallen Firefighters Memorial week.
- 9. Union Report.** None.
- 10. Financial.** Mr. Quick reported \$327,457 on hand at the end of September, which is down a bit but we should get by. There was \$3,419 from last year's levy, but nothing so far for this year. Year-to-date expenses included \$214,735 for personnel, \$65 for legal fees, \$5,289 fuel costs, and \$6,274 in vehicle repairs. The total cost for the Tidewater renovation was \$187,720, not including the purchase price. Moved by Mr. Battles, seconded by Mr. Akin, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mr. Akin, to pay the bills; motion carried.

11. Correspondence. None.

12. Old Business. Building Purchase Draft Resolution. The draft resolution for the purchase of the building which was just received from our legal office, included in the Board packet, has been sent to the City where it will be gone through with their legal process and will probably be subject to some changes. Mrs. Eckerman suggested a special meeting closer to the City Council meeting in order to finalize the draft so that both bodies are on the same terms. The Council will meet on November 10th and a special meeting the week before was suggested. Mackenzie should have the first revisions drawings available by the end of this week; they are still okay with the timeline. Chief Mason is going to check on the status of the seismic grant if the proposed purchase agreement is finalized by the deadline for the application.

13. New Business. 2022 Operational Report Draft. Chief Mason explained that an operational report had not been done in a while so, with the help of everybody, he had drafted a report of the district as a whole. This is not the final version and he would appreciate any input from the Board. It can then be put on the agenda for the next meeting to be approved and published. **Open House.** The open house is scheduled for Monday, October 24th, from 4-7 p.m., and they will be available from 6-7 to answer any questions or concerns about the building or the upcoming election.

14. Chief's Report. Chief Mason had already discussed the contact with Mackenzie, and the Civil Service Committee is on the November agenda. We got kicked off the BRIC grant because we aren't part of the County Mitigation Plan; he is working with the County EM to get this taken care of for the next round of BRIC funding. The seismic grant is in progress; the FEMA grants haven't changed their award dates; they are still coming but no idea when. OSFM and SAFER grants are due by November 30th; we won't hear anything about the surplus engine until something is available. He is applying to the OSFM grant for two Firefighters and one Fire Prevention person; if we don't get the SAFER grant we stay where we are, but if we do we can hire additional personnel. The boat is still waiting for power at the docks. He met with the Yachats Fire District and went through the Automatic Aid Agreement and created a draft for all three Districts; Seal Rock was not at the meeting. As requested by the Board he had contacted Seal Rock regarding a meeting about the IGA and he included the email response from Chief Ewing.

15. President's Report. None.

16. Questions from the Citizens and Viewing Audience. None.

17. Good of the Order. Nothing.

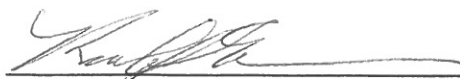
There being no further business to come before the Board the meeting was adjourned at 6:04 p.m.

Respectfully submitted,



Jan K. Hansen, Recording Secretary

Approved:



Board Chair