

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

APRIL 20, 2023

1. Call to Order. The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:30 p.m. on Thursday, April 20, 2023. She explained the procedure for participation by members of the live-stream audience.

2. Pledge of Allegiance. Mrs. Eckerman led those present in the Pledge of Allegiance.

3. Roll Call. Directors present were Reda Eckerman, Zach Akin, Jon MacCulloch, Ray Woodruff, and Kevin Battles. A quorum was present.

4. Budget Calendar FY 23/24. The Budget Committee is the same as last year, so there was no need to appoint anyone. There was discussion of whether or not to have the Budget meeting the same night as the regular Board meeting; Board consensus was to have both the same night.

5. Approval of Minutes. It was moved by Mr. Battles, seconded by Mr. Akin, to approve the minutes of the Board meeting of March 16, 2023 as presented; motion carried.

6. Citizen Participation. None.

7. Staff Presentations. Response Logs. Chief Mason listed 57 calls in March and 60 responses so far this month. **Maintenance.** Maintenance Engineer Erich Knudson reported that he had not done very much maintenance this last month but he has acquired his EVT license for fire apparatus and for fire pumps and accessories. He will be working on the electrical license next. Bigger repairs will still be sent out. The engine which was declared surplus at the February meeting brought us \$16,400 at auction and is on the way to Washington; it had been listed at a base of \$5,000. In order to keep up his hours he has been working on updating programming software. **Administration.** Office Administrator Wendy Knudson reported that she will be taking SDAO training in Human Resources next month in Newport.

8. Volunteer Report. Lt. Knudson said the program is being revamped and the by-laws updated. New volunteers are wanting to work and the stipend program will be looked at, he has submitted a grant for that. The scholarship is being advertised and they are getting set up to do talks at the school. The monthly Bingo is scheduled for Friday night.

9. Union Report. None.

10. Finance Report. Mr. Quick reported \$693,913 cash on hand at the end of March. Current and previous levied funds are well over budget and the increased interest rates have brought in a total of fund interest to date of \$8,201. Personnel is at 83.5% of the budget; maintenance is below budget but vehicle maintenance is high and will require a resolution. Communications is below but has been earmarked for live stream broadcasting equipment and could be carried over to next year. Moved by Mr. Battles, seconded by Mr. Akin, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mr. Akin, to pay the bills; motion carried.

11. Correspondence. None.

12. Old Business. Audit Report/Summary. As indicated at the March meeting the audit report and summary had been emailed to the Board members for review. Moved by Mr. Battles, seconded by Mr. MacCulloch, to approve the audit report/summary as submitted; motion carried.

13. New Business. None.

14. Chief's Report. Chief Mason reported that on the grants that had been moving they met with representatives of BRIC that morning and they are looking at undergrounding all power lines around the station and a generator that will power the entire facility. They are still working on the addendum to the County Mitigation Plan. We did get our OFSM Tender, which should be delivered sometime between December and January. It has a value of about \$467,000 and was no cost to us; we have to house it and provide insurance but the first five years of maintenance is provided by them. It will be assigned to Tidewater, the Pierce will go to Five Rivers, and Chief Mason will draft a surplus letter for the 1977 International. We should know about the ODF grant by the middle of May so we can get the order in by wildland season. The OFSM staffing grant is waiting for a decision. Our FEMA AFG FY21 has been selected for award and is waiting for funding; the tender will be based at the station and available for wildland. The AFG FY22 grant request has been submitted and awaiting a decision in the Fall. The building title was not signed on Friday as there are still a few legal questions. The draft budget is ready to go pending one update. New fire hose from Siletz has been received and a surplus pile of the old hose is started. The goal setting meeting will be in August after the election of new members, as will the SDAO training.

15. President's Report. None.

16. Questions from the Citizens and Viewing Audience. None.

17. Good of the Order. Mr. Battles asked about the progress of getting the boat down to the docks. Chief Mason has been working with Roxie on this; power is now down to the docks but not yet to the slip due to the weather. She always checks in before renting it out. Comments were posted on Facebook in order to clarify the situation for the public.

18. Adjournment. There being no further business to come before the Board the meeting was adjourned at 5:57 p.m.

Respectfully submitted,



Jan K. Hansen, Recording Secretary

Approved:



Board Chair