

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BOARD OF DIRECTORS MEETING

JUNE 17, 2021

**1. Call to Order.** The regular meeting and the budget hearing of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Tim Grady at 5:33 p.m. on Thursday, June 27, 2021.

**2. Pledge of Allegiance.** Mr. Grady led those present in the Pledge of Allegiance.

**3. Roll Call.** Directors present were Reda Eckerman, Tim Grady, and Peter Carlich; Kevin Battles was delayed and Dave Brooks was excused. A quorum was present.

**4. Budget Hearing.** Mr. Grady declared a hearing to finalize the proposed budget for 2021-22. Budget Officer Chief Mason had no changes from the Budget Committee meeting. Mr. Grady read **Resolution #2021-08 Adopting the Budget** for the fiscal year 2021-2022. Moved by Mr. Carlich, seconded by Mrs. Eckerman, to approve and adopt Resolution #2021-08 as read; motion carried. Mr. Grady then read **Resolution #2021-10 Amending the Budget for Fiscal Year 2020-2021** to budget for the purchase of the used 2009 Spartan Gladiator Pumper Engine. It was moved by Mr. Carlich, seconded by Mrs. Eckerman, to approve Resolution #2021-10; motion carried. Mr. Grady read **Resolution #2021-11 A Resolution Regarding Continuance of the Building/Property Reserve Fund.** Moved by Mr. Carlich, seconded by Mrs. Eckerman, to approve Resolution #2021-11; motion carried. This fund needs to be renewed every 10 years. Mr. Grady closed the Budget Hearing at 5:41 p.m. and resumed the regular meeting.

**5. Approval of Minutes.** It was moved by Mr. Carlich, seconded by Mrs. Eckerman, to approve the minutes of the regular Board meeting on May 20, 2021 as presented; motion carried. Moved by Mrs. Eckerman, seconded by Mr. Carlich, to approve the minutes of the Budget Committee meeting on May 20, 2021 as presented; motion carried. Director Battles arrived at 5:43. Moved by Mr. Carlich, seconded by Mrs. Eckerman, to approve the Special Meeting of the Board on June 1, 2021 as presented; motion carried. Moved by Mr. Carlich, seconded by Mrs. Eckerman, to approve the Special Meeting of the Board on June 8, 2021 as presented; motion carried.

**6. Citizen Participation.** None.

**7. Staff Reports. Training.** Chief Mason reported a total of 118 calls in May, and 56 so far in June, with 560 so far this year. Training hours went down as some people have left, but total for the year is 1206. In Firefighter II they are doing the classroom work, then moving on to Fire Officer I. Academy is beginning in September. **Maintenance.** Lt. Knudson is waiting for a bid for landscaping on Station 74. He will get another sign when security is set up. At Station 73 the roof is now on, fascia board is on, and it is officially dried in and waiting for electrician bids. It should be roughed in by the July Board meeting. Engine 72 is back from Hughes and it wasn't as bad as originally thought. Recently the light bars are going out sporadically; he is checking on fixing it, but the crew knows how to cope with it as it is. The new Spartan engine should be in service by the end of next week, which will let 72 rest. PWA is done with their work and moved in; they will be setting up their offices, etc. Chief Mason is trying to organize the space better and get turnouts in their own place. Signs have arrived for PWA and Sheriff and will be installed after some landscape work is done. He has been checking on a Portapotty for the Tidewater station, but without success. Discussion of costs and possibly purchasing one. He will check on cleaning costs from M & E. He had one bid for concrete work but it would be fall before it could be done so he will do another bid request. No **Administration** report.

**8. Volunteer Report.** Volunteer Association President Rick Booth introduced two new volunteers, Rachel Mueller EMS and Roger Carnes, Chaplain. The volunteers started out this month with about 23 but lost 5 who moved away, and now have 18. There are 4 or 5 who are EMS only, 2 from Seal Rock, one is an engineer, and they have Engine 75 which they all like. There are 7 or 8 who are always coming on calls, not necessarily at the same time. They show up when they can, especially on days when there were 8 calls in 12 hours. Charlie and Reilly are doing the Wednesday Market booth, and Charlie will walk sites for fire prevention advice. The County Fair is the same weekend as Beachcomber's; there will be a booth here on the 3rd and in Newport on the 4th. One of our Chaplains, Rhonda, left and there was an award ceremony for her. There was considerable discussion of the difficulty of getting and keeping volunteers as it amounts to asking people to do the same training and work as a career firefighter but for free; it is a nationwide problem. Mrs. Alves commented that she knew of at least 4 similar fire districts that had lots of volunteers; it was suggested that she find out more about their programs that might be of use. Chief Mason said there had been discussion about trying to work with the high school, but the liability is high. He also pointed out that the average age in the district is 62. We have more volunteers than several other districts in our area.

**9. Finance Report.** Mr. Quick reported that we finished May with \$753,906 in the accounts, which is down from last year due to all the Tidewater expense, but the budget is in good shape. Taxes received are higher than last year; legal fees are \$18,525, over the \$15,000 budgeted. Medical supplies are at \$5,405 compared to \$15,004 last year; last year was a catch-up year. Chief Mason is trying to do a better job of reining in supplies and keeping current. Building maintenance is over budget but there have been improvements made; payroll expense is at 79% of budget. Moved by Mr. Carlich, seconded by Mrs. Eckerman, to accept the financial report as presented; motion carried. Moved by Mr. Carlich, seconded by Mrs. Eckerman, to pay the bills; motion carried.

**10. Correspondence.** None.

**11. Old Business. Tidewater.** Already covered in Lt. Knudson's report. **Mackenzie.** Will be covered in Chief Mason's report. **Policy 5.1-8.1.** Mr. Grady questioned whether the fee schedule was adequate. Chief Mason said they will see if it works, and if not it can be adjusted. Discussion; this portion of the Policy is primarily ORS material. Moved by Mrs. Eckerman, seconded by Mr. Carlich, to approve Policy 5.1-8.1 as presented; motion carried.

**12. New Business. Acceptance of Abstract of Votes from May 2021 Election.** Moved by Mrs. Eckerman, seconded by Mr. Battles, to accept the Abstract of Votes from May 2021 Election; motion carried. **Resolutions.** All were already passed during the Budget Hearing. **Surplus T-74.** Chief Mason removed the tender from Five Rivers and brought it down to Station 72 to be surplus and sold. It is not worth fixing; it would be a good truck for a logging company but not a fire truck. He plans to go for a grant in January to replace the tender. Moved by Mr. Carlich, seconded by Mr. Battles, to declare the 1979 Ford 9000-Water Tender VIN – W90AVFE8003 surplus; motion carried.

**13. Chief's Report. Mackenzie** architects came down for a site visit and are developing blueprints. They are looking at everything and will write one for a two-story and one for a one-story, which would save on engineering costs and an elevator. They would replace the living quarters on the first level. When we get the blueprints we can go forward with what it will cost and what to ask for. **Boat House.** It looks as if there will not be a boat house. We will get a jet-lift for the Port for three seasons and store the boat over winter. He is talking with the Port and looking at a possible 50% match. The boat needs to be down there, both as a reassurance for the boaters and the need for room at the station. **EF Recovery** is up and running and claims are coming in. One of the ITs is going through last years records for recovery. We didn't get the **OSFM Grant** but we did get the ODF grant and he modified the equipment levy funds to get the necessary Wildland gear; he had attached a spreadsheet showing purchases. Also attached to the packet was a spreadsheet showing the location changes for the vehicles. With the Spartan at Five

Rivers he hopes to recoup points for a reserve engine for ISO, which is being checked next week and could result in a 4.0 rating because of the staffing, equipment, training, etc. If it does, he will publicize it. **Fire Season.** This is a major concern, and he has told the Fire Defense Board that if needed he can provide a tender and one person but everything else is staying here to cover this area. June 1<sup>st</sup> closed the burning season. July 3<sup>rd</sup> is a mandatory call for all personnel; he is staffing two engines, one for the fireworks and one for everything else. **Squad 21** is waiting on approval from Depoe Bay Fire. **SDAO Board Training.** Chief Mason had a schedule for Board training, with a transitional meeting the next Thursday, a July 10<sup>th</sup> SDAO training, July 15<sup>th</sup> Board meeting, and July 29<sup>th</sup> if the first transitional meeting wasn't enough. This last year saw a lot of changes and a lot more are coming and everyone needs to be on the same page. **New Engine 72.** Current 7201 is tired, and going to Tidewater, which may help stretch its usefulness for another five years. The new one is newer, well maintained, up to date, and should be in service by the end of next week. **Connex Boxes** are going away as soon as the concrete is done at Tidewater. **Equipment Levy** expenditures were indicated in an attached summary. **Open House/Campaign Kick-Off** and recruitment drive is tentatively scheduled for July 24; Seal Rock will do the same in August.

**14. President's Report.** Mr. Grady said that this was the end of a big era in his life. It has been an amazing experience and the district is to be commended on how it has grown in 40 years. His wife is extremely happy, and he is ready to leave, it's time to move on. He appreciates everyone and all they have done.

At this time, Mrs. Eckerman presented certificates to Mr. Grady, who had served on the Board since 1998, and to Mr. Carlich in appreciation for their service. She had given one to Mr. Brooks prior to the meeting, as he couldn't attend because of a business commitment.

**15. Questions from the citizens and viewing audience.** None

**16. Good of the Order.** Mrs. Eckerman had some material which Mr. Brooks had left with her to review for the Board. One was a feasibility study from 2012 which contained a lot of good information regarding potential consolidation of fire districts in the county. Mr. Grady pointed out that there had always been consideration of consolidation in South County, but it is difficult for people to give up their territory. Mr. Brooks had also gone back to 2015 and pulled balance sheets for March showing cash in the bank. In 2015, \$55,032.88; in 2016, \$44,061.15; in 2017, \$675,954.22; in 2018, \$847,251.91; in 2019, \$854,780; in 2020, \$917,054.67; and in 2021, \$902,732.23. This just shows how far we have come in the financial stability of our district, which directly equates to the amount of service we can provide. There were some very lean years. Mr. Carlich wanted to say how very lucky we have been to obtain the people we have and he is very glad they have stayed with us.

There being no further business to come before the Board the meeting adjourned at 7:02 p.m.

Respectfully submitted,

  
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Jan K. Hansen, Recording Secretary

Approved:

  
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Board Chair