

# CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

## BOARD OF DIRECTORS MEETING

JULY 20, 2023

**1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order at 5:30 p.m. by Reda Eckerman. She explained the procedures to be followed for participation by viewers of the live-streamed meeting.

**2. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.

**3. Administration of Oath of Office for New Board Members.** Recording Secretary Jan Hansen administered the Oath of Office to Reda Eckerman, Position 5; Zach Akin, Position 2; Jon MacCulloch, Position 3; Rick Booth, Position 4; and Greg Dunn, Position 1.

**4. Roll Call.** Directors present were Reda Eckerman, Zach Akin, Jon MacCulloch, Greg Dunn, and Rick Booth. A quorum was present.

**5. Election of Officers.** Moved by Mr. MacCulloch, seconded by Mr. Akin, to nominate Mrs. Eckerman as President; motion carried. Moved by Mr. Booth, seconded by Mrs. Eckerman, to nominate Jon MacCulloch as Vice-President; motion carried. Moved by Mr. Akin, seconded by Mrs. Eckerman, to nominate Mr. Booth as Secretary-Treasurer; motion carried.

**6. Approval of Minutes.** Moved by Mr. Akin, seconded by Mr. MacCulloch, to approve the minutes of the last regular board meeting on June 15, 2023 as presented; motion carried.

**7. Citizen Participation.** Jamie Harley read a letter to the Board to express her concerns on how an accident which had involved Chief Mason's wife, Erika, and a motorcyclist had been handled by the Chief. She had brought a report done by the Seal Rock Chief and copies were given to the Board. She felt the situation had not been handled appropriately and intended to pursue action.

Tamara Rodriguez, wife of the motorcyclist involved, told the Board that she had arrived at the scene after the accident. She had felt intimidated by the Chief and said she and her son had recorded videos of various conversations. She also felt proper procedures had not been followed by Chief Mason.

Mrs. Eckerman acknowledged the speakers but said that this was not the proper venue for the Board to pursue any consideration. Any complaint should be filed in writing, accompanied by the videos referenced, and any other documentation. Mr. Akin asked for copies of police reports, etc., and Mr. MacCulloch asked for a direct signed copy of the Seal Rock report.

**8. Staff Presentations. Response Logs.** Chief Mason reported 51 total calls for June, and 51 so far in July for a total of 469 year to date. **Maintenance.** Maintenance Engineer Erich Knudson said that there were several issues but he would save them for the workshop in August. The Port cameras are all installed and feed to his phone and the Sheriff's department. He will check with

the Sheriff's department to make sure it goes to local department phones. He will have to have it in writing to allow monitoring by the Sheriff's department; he will talk to Roxie. **Administration.** Administrative Assistant Wendy Knudson welcomed Greg and Rick to the Board and will make sure they get their packets with everything needed, i.e., various policies, etc. They will have to sign that the information has been received.

At this time Susan Swander was allowed to address the Board. She just wanted to mention that the lady who read the letter is a neighbor of Todd Holt, and had been accompanied to the meeting by Todd Holt and Kathryn Menefee, both former Board members, and Nestor Alves, as well as several other neighbors.

**9. Volunteer Report.** Tomorrow night will be Bingo, with a jackpot of \$1,010 and no limit on the numbers for the card. The recipient of the scholarship will be announced at the event. There are four new volunteers and all are doing classroom work as well as wildland training in order to be able to respond when needed.

**10. Union Report.** None.

**11. Finance Report.** Mr. Quick reported a total of \$529,604 on hand at the end of June to last until November. Levied funds are over budget by 3.3%; the equipment levy is up the same and the prior levy is also ahead. Surplus sales are also ahead. Legal services include election costs. Mrs. Eckerman asked that there be a separate line item for election costs rather than legal services to distinguish between what is being paid for the attorney and not for the election. Training is over budget. He has prepared resolutions to clean up the budget for the year. Moved by Mr. Akin, seconded by Mr. Dunn, to accept the report as presented; motion carried. Moved by Mr. Booth, seconded by Mr. Akin, to pay the bills; motion carried.

**12. Correspondence.** None.

**13. Old Business.** None.

**14. New Business. Set up Board workshop.** Discussion of availability for dates, preferably on a Saturday before the next regular meeting, and the time needed to set it up. Chief Mason would like ideas and direction. The workshop was scheduled for Saturday, August 12<sup>th</sup>, at 9:00 a.m. There will be breakfast items, and lunch will be served.

Mrs. Eckerman then read the resolutions adjusting the 2022-2023 budget into the record. **Resolution #2023-06 Amending the Budget;** moved by Mr. Akin, seconded by Mr. MacCulloch to approve Resolution #2023-06 as read; motion carried. **Resolution #2023-07 Amending the Budget;** moved by Mr. Akin, seconded by Mr. Booth, to approve Resolution #2023-07 as read; motion carried. **Resolution #2023-08 Amending the Budget;** moved by Mr. Akin, seconded by Mr. Dunn, to approve Resolution #2023-08 as read; motion carried. Mrs. Eckerman then read **Resolution #2023-09. A Resolution Authorizing Bank Account Signer Removals and Additions.** Moved by Mr. MacCulloch, seconded by Mr. Akin, to approve Resolution #2023-09 as read; motion carried.

**15. Chief's Report.** Chief Mason reported on the status of the grants currently being worked on. He will be reapplying for the Ford Family Foundation grant for facility upgrades. Lt. Knudson indicated that the Volunteer Association would like to participate in it; Mrs. Eckerman reminded him that they need legal advice on their involvement. Chief Mason is still working on the BRIC but has been unsuccessful in getting the County Commission involved in a hazard mitigation document and we may have to do it ourselves. Mrs. Eckerman pointed out that those plans will have to be updated in 2025 and we may wait until then to participate. This can be discussed at the workshop. The seismic grant will again be open and we will reapply. We got the letter from FEMA for the Tender but they ran out of money. Application has been submitted for the ODF Fire Equipment Grant but haven't heard anything yet. We have been awarded a Tender by OSFM, and we may be getting a Type III apparatus through FEPP surplus. OSFM has again awarded us funding for wildland staffing which increases our personnel by one person. We received \$3,500 for a LUCAS device from the STCCF Grant and we may be receiving the remaining balance from an HPP Grant. Fire season is early this year and we have already had 4 fires in our region, plus numerous small fires. We now have all our new hose and all engines are similarly outfitted. We will be declaring the old hose as surplus.

**16. President's Report.** None.

**17. Questions from the Citizens and Viewing Audience.** Susan Swander asked if any small fires are still okay. Chief Mason said that we are not yet in full fire ban and campfires are still allowed in approved areas. Fire season could be really bad, especially with the wind, and the power companies are prepared to shut down power if need be.

**18. Good of the Order.** None.

There being no further business to come before the Board the meeting was adjourned at 6:43 p.m.

Respectfully submitted,

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Jan K. Hansen, Recording Secretary

Approved:

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Board Chair