

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

NOVEMBER 16, 2023

1. **Call to Order.** The Central Oregon Coast Fire & Rescue District Board of Directors regular meeting was called to order by President Eckerman at 3:07 p.m. on Thursday, November 16, 2023. She explained the procedure for participation by the viewing audience during the live-streamed meeting.
2. **Roll Call.** Directors present were Zach Akin, Rick Booth, Reda Eckerman, and Greg Dunn; Jon MacCulloch participated via ZOOM. A quorum was present.
3. **Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
4. **Approval of Minutes.** It was moved by Mr. Dunn, seconded by Mr. Booth, to approve the minutes of the workshop of October 16, 2023 and the regular meeting of October 19, 2023 as presented; motion carried.
5. **EXECUTIVE SESSION.** At 3:09 the meeting was closed and an Executive Session was called under ORS 192.660(2)(f) "To consider information or records that are exempt by law from public inspection" and ORS 192.660(2)(h) "To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed." The Executive Session ended at 3:53 p.m. and the Board returned to open meeting. No decisions were made.
6. **Actions, if any, from Executive Session.** It was moved by Mr. Akin to direct Chief Mason to send out both letters, one to Seal Rock and one to Yachats, which are a 30-day notice of withdrawal from the Automatic Aid Agreement and terms and conditions listed in both documents; seconded by Mr. Booth but to be modified to include the 2022 agreement with Yachats; motion carried.
7. **Citizen Participation.** None. Mrs. Eckerman explained the procedure for addressing the Board.
8. **Staff Presentations. Response Log.** Chief Mason reported 80 calls in October, 38 so far in November, and 766 year-to-date. **Maintenance.** Maintenance Officer Erich Knudson said that most of the components for the new streaming equipment are here and he should have it completed by the January meeting. He has been taking steps to lower the electricity bills by installing digital thermostats in the bay, gaskets around the doors, etc. **Administration.** None.
9. **Volunteer Report.** Volunteer Coordinator Captain Erich Knudson reported several volunteers are waiting for background checks and he would like to do an award ceremony in January. He introduced a new volunteer from Mackenzie who had been part of the Wildland crew and decided to stay on. Captain Knudson is also working long-term on having enough volunteers in the Five Rivers area to be able to use Truck 74. There will be a raffle in December and they are planning on doing the Volunteer Appreciation Dinner at the Best Western in Newport on January 13th. Mr. Akin was excused at 4:02 p.m.
10. **Union Report.** None
11. **Finance Report.** Mr. Quick reported cash on hand of \$242,764 at the end of October. Current levy taxes so far in November are at \$584,427, little more than half. Prior levied taxes are still ahead at \$11,499. Not a lot of spending; legal services \$5,092; fuel \$5,304; vehicle repairs \$9,012; rescue boat \$4,103. Moved by Mr. Booth, seconded by Mrs. Eckerman, to accept the financial report as presented; motion carried. Moved by Mr. Booth, seconded by Mrs. Eckerman to pay the bills; Mr. Dunn exempted himself with a conflict of interest for check #74240; motion carried.
12. **Correspondence.** None.

13. Old Business. Approval of letter to City Council. At the October meeting Chief Mason submitted to the Board a proposed letter to the City Council for their review. In the absence of any requests for changes he planned to be on the agenda for the January City Council meeting. Mr. Booth wanted to make it clear that approving that the letter be submitted to the Council did not mean that the contents were approved, as two members of the Board are also members of the City Council. Moved by Mrs. Eckerman, seconded by Mr. MacCulloch, to approve Chief Mason submitting the letter to the Council; motion carried.

14. New Business. Surplus Utility 72. Chief Mason explained that with the new Heavy Brush 73 coming he would like to take the equipment off Brush 73 and put it on the new truck and turn the Brush 73 into Utility 72. The current Utility 72 has aged out and will require extensive maintenance. Moved by Mr. Dunn, seconded by Mr. Booth, to declare **2008 Dodge Ram 1500 Pick-up, VIN 1D7HU18N48S582414** as surplus; motion carried. \$15,000 Reserve Funds Request for Floating Dock. Chief Mason said that the Moose Lodge will be working to raise the \$15,000 needed to complete the floating dock. He does not want to put the boat back in the water without the dock, as it leads to too many problems. Mr. Akin returned at 4:10. The dock is needed now, and the \$25,000 grant already obtained has a time limit of the end of January. He requested the use of the reserve funds but wants to be sure if he does that the Moose will replace it. Discussion. Consensus of the Board to table until the January meeting, as the dock can still be ordered by then.

15. Chief's Report. Chief Mason had updated the status of the current grants and reviewed several new grant requests. We have applied for Surf Rescue PWC with trailer from the OEM Spire grant; an EMILY Water Rescue Drone from the Gary Sinise Fund; a larger floating pump from the Leary Grant Fund; and a UTV for Wildland Interface from ODFW. He would like to go for a Confined Space Equipment Grant from STCCF. He can do the training for confined space rescue. Discussion of combining agencies and doing it countywide to share equipment costs.

16. President's Report. None.

17. Citizen Participation. None.

18. Good of the Order. Chief Mason said that he understood a committee had been formed to talk to other Boards. With the change in our meeting time, there was another Board meeting which he suggested the committee or other representatives might attend in order to answer any questions which might come up. Mr. Dunn and Mrs. Eckerman indicated they would attend.

19. Adjournment. There being no further business to come before the Board the meeting was adjourned at 4:24 p.m.

Respectfully submitted,



Jan Hansen, Recording Secretary

Approved:



Board Chair