

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BOARD OF DIRECTORS MEETING

JULY 18, 2024

**1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Reda Eckerman at 4:00 p.m. on Thursday, July 18, 2024. She reviewed the process for participation by viewers of the live-streamed meeting.

**2. Roll Call.** Directors present were Reda Eckerman, Jon MacCulloch, and Greg Dunn; Zach Akin and Rick Booth were excused. A quorum was present.

**3. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.

**4. Approval of Minutes.** It was moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve the minutes of the Board meeting of June 27, 2024 as presented; motion carried.

**5. Citizen Participation.** None.

**6. Reports. Staff.** Maintenance Officer Erich Knudson said he would discuss surplus later. There was no report for Administration. **Volunteer.** Bingo is scheduled for Friday night. **Union.** No report.

**7. Finance Report.** Mr. Quick reported a total of \$347,281 cash on hand at the end of June. The current levy is about \$3,000 under budget; the other two levies are over budget. Sale of surplus was \$46,900, which was \$30,100 over budget. Office supplies and maintenance were over budget, but fuel was under. Captain Knudson commented that they are getting loyalty rewards from Chevron, amounting to \$.50 to \$1.00/gallon discounts. Equipment maintenance was over, as was PPE, which was due to changes in personnel as well as leftover charges from the previous year. Workman's Comp was over, but that is difficult to estimate. Moved by Mr. Dunn, with a conflict on check #74562, seconded by Mr. MacCulloch, to accept the financial report as presented and pay the bills; motion carried. The Board members expressed their appreciation to the staff for their efforts to keep expenses down.

Mrs. Eckerman read **Resolution # 2024-08 Amending the Budget for Fiscal Year 2023/2024** with correction in fiscal year in paragraph 3 to 2023/24 and addition in paragraph 4 to read "To budget for increase in Personnel Services *and Material Services* expenses in fiscal year 2023/2024." Moved by Mr. Dunn to approve Resolution #2024-08 with amendments; seconded by Mr. MacCulloch; motion carried. Mrs. Eckerman read **Resolution #2024-09 Supplemental Budget Amending the Budget for Fiscal Year 2023/24** to budget for OFSM Wildfire grant wages, payroll taxes, PERS and related expenses not budgeted for but received for the fiscal year 2023/2024. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to approve Resolution #2024-09 as read; motion carried.

**8. Old Business.** None.

**9. New Business. Surplus Equipment.** Chief Mason had submitted a letter to surplus the boat, although that was not necessarily final. He explained that the boat motor went out and the boat is completely out of service. The choice is to sell it at auction, with a reserve of \$12,000 in

order to buy a jet ski, or try to rebuild the motor. This would be the second time the motor has been rebuilt and it is nine years overdue for replacement. The jet ski would be a supplement to the two we are receiving. The surplus letter needs to be approved for the auction and if it doesn't sell we will go to motor replacement, which would be \$4,000. Discussion. Moved by Mr. MacCulloch to give direction to staff to put the boat on auction for two weeks with a reserve of \$12,000 and in concert with that to research a replacement motor; seconded by Mr. Dunn; motion carried. Mrs. Eckerman read the surplus letter. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to approve declaring the boat as surplus, with the understanding that if it doesn't sell it goes back in the fleet; motion carried.

**10. Chief's Report.** Chief Mason reviewed the status of the current grants. Unless we have \$1.5M available to go with the Seismic Grant, there is no point in applying at this time. He is expecting to be contacted soon to schedule the receipt of our Tender from the OSFM engine program. He has talked to SPIRE about the PWC and they are working on it especially in view of our water rescue situation. FEMA AFG Grants are still in the process of being awarded and he is also waiting to hear from the ODF FEPP Grant. Representative Hoyle came by the station on July 4<sup>th</sup> with cookies, and she has us down for \$1M in a proposed bill, probably after the new year. Surplus Tender 74 is still waiting for the new Tender to arrive. He has met with OSU and they would like to be included in the Emergency Operations Planning and they will participate with data and planning. Chief Mason needs to do a rough draft of the plan. The Connex box has been moved to the school; the trailer is now next to it so the supplies can be transferred and the trailer returned to the County. There have been a lot of calls, and our wildland crew is still at the Falls fire.

**11. Comments from the Viewing Audience.** None.

**12. Good of the Order/Adjournment.** Captain Knudson would like to have the ordinance he proposed at the last meeting, which has been revised as directed, considered at the next meeting as other entities have expressed interest in having him do work for them. Chief Mason recommended a workshop, possibly sometime in the week of August 5-9. It was decided to try for a lunch meeting on August 8<sup>th</sup> in order to have a discussion about making a decision regarding the upcoming election. The purchase of new chairs can be discussed at the next meeting.

There being no further business to come before the Board the meeting adjourned at 4:41 p.m.

Respectfully submitted,

---

Jan K. Hansen, Recording Secretary

Approved:

---

Board Chair