

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING
AUGUST 17, 2023

1. Call to Order. The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:30 p.m. on August 17, 2023. Mrs. Eckerman explained that this meeting was not being streamed "Live" because the equipment has not yet been repaired or replaced, but it was being recorded and that it would be posted on the COCFRD website. There would be no audio participation by citizens but they can submit a concern by email and it can be considered at the next meeting.

2. Pledge of Allegiance. Mrs. Eckerman led those present in the Pledge of Allegiance.

3. Roll Call. Directors present were Reda Eckerman, Zach Akin, Jon MacCulloch, and Greg Dunn; Rick Booth was excused. A quorum was present.

4. Approval of Minutes. It was moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve the minutes of the July 20, 2023, regular Board meeting as presented; motion carried.

5. Citizen Participation. None.

6. Staff Presentations. Response Log. Chief Mason reported a total of 86 calls in July and 44 to date in August. **Maintenance.** Maintenance Officer Knudson reported that Engine 72 had been sent to the valley for a good once-over and the cost will be less than anticipated. It should be back by Wednesday or Thursday of next week. **Administration.** Office Administrator Knudson asked for a special meeting to go over the policies and suggested that an evening meeting would be best. Consensus was for a meeting at 5:00 p.m. on Friday, August 25th. This will be a review of potential changes before the completion of the final version.

7. Volunteer Report. Capt. Knudson reported that the Volunteer Association has received a \$6,000 grant from STCCF for Volunteer Recruitment and Retention. He is rewriting the volunteer program and wants to set up some incentives, such as rewards for attendance, etc. to bring back some of the former members as well as get new. The Association is now totally separate from the District. They have 5 recruits, 2 cadets and 3 recruits. He is very proud of his wife, Office Administrator Wendy Knudson, who is in the training program and working for Firefighter I and Firefighter II. Bingo will be held on Friday night, with the jackpot starting from scratch; parents of last month's winner had to accept on her behalf because of her age.

8. Union Report. None.

9. Finance Report. Mr. Quick reported cash on hand of \$430,210 at the end of July, with just under \$300,000 unrestricted to last until November. There was not much activity to report after only one month. Moved by Mr. Akin, seconded by Mr. MacCulloch, to accept the financial report as presented; motion carried. Moved by Mr. Akin, seconded by Mr. Dunn, to pay the bills; motion carried.

10. Correspondence. A "Thank You" card was received from the daughter of a citizen for whom they had responded to a call; Mrs. Knudson gave it to the Board to view.

11. Old Business. None.

COCFRD Board Meeting, August 17, 2023...pg. 2

12. New Business. a. Committee for District Communications. Mr. Dunn and Mr. Akin both volunteered to be on the committee to talk to other district boards. Moved by Mrs. Eckerman, seconded by Mr. MacCulloch, to appoint Mr. Dunn and Mr. Akin to the Committee for District Communications; motion carried. **b. Boat Replacement.** Capt. Knudson would like to wait a month in order to come up with costs and info on sale, replacement, etc., and what additional equipment will be needed. This will mean revamping the whole water rescue program, and we still need to have something in the bay. It is too soon to surplus the boat, which is still out of the water due to too many barnacles; he is working on it. **c. Transient Tax/ Occupancy Tax.** Chief Mason will go up to the County to see how this works; it is on his action list. **d. Proposal for Building Upgrades.** Chief Mason asked the Board for approval to do a proposal to the city for upgrades to the front of the building. Moved by Mr. Akin, seconded by Mr. MacCulloch, to direct Chief Mason to draft a proposal to the city for review and approval at the October meeting; motion carried. **e. Streaming Equipment Purchase.** Capt. Knudsen explained that the meeting was not streaming tonight as the equipment couldn't be fixed. He has researched some equipment so that streaming could continue, at a cost of about \$2,000. It would include a dedicated computer and all the equipment would go to it; controlled remotely, and singing quality microphones. At the request of Mr. Akin, Capt. Knudson will have the information available by the Friday workshop so it can be reviewed and a decision made at the next regular Board meeting . The recording of this meeting will be posted on the website.

13. Chief's Report. Grant Funding. Chief Mason met with the Ford Family Foundation on Tuesday and will go ahead with the Good Neighbor grant request for \$25,000 for the jet dock. If he gets that then he will go to the Siletz Tribe for the additional \$15,000. He plans to have that grant request turned in by next week. We will be re-applying for the seismic grant in December but will re-evaluate the figures; we won't be including geotech. The \$650,000 grant from FEMA is still waiting; deadlines have been extended. The ODF grant for \$6,000 for Wildland Equipment/Communications was received. We were awarded a Tender from OSFM Engine Program; it will arrive in December/January. We are still waiting for availability of a Type III Apparatus from FEPP Surplus. The OSFM Wildland Staffing Grant of \$28,000 was received and is being used now. STCCF gave us \$3,500 towards a LUCAS Device and we are awaiting confirmation from HPP for the remaining balance. STCCF awarded the Volunteer Association \$6,000 for Volunteer Recruitment and Retention. STCCF also awarded funding for replacement fire hose so we will have hose for surplus. He is applying to ODFW for a UTV for beach coverage, with a trailer.

The burn ban from 8/14 to 8/16 is over now but everyone still needs to be careful; we are in extreme conditions. He will track the workshop action items in his report. The surplus of the hose will be done in batches, as there is so much of it.

14. President's Report. None.

15. Questions from the Citizens and Viewing Audience. None.

16. Good of the Order. Mr. MacCulloch expressed his concern over the vehicles which are parking on the grass at the station. He would like to see more permanent signage and coordination with the Sheriff's Department for enforcement. Capt. Knudson said that signs are

on order that will say not to park on the grass; towed at owner expense. Discussion of various methods of deterrence; consensus was that the new signs should do it.

COCFRD Board Meeting, August 17, 2023...pg. 3

17. **Adjournment.** There being no further business to come before the Board the meeting was adjourned at 6:21 p.m.

Respectfully submitted,



Jan K. Hansen, Recording Secretary

Approved:



Board Chair