

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

SEPTEMBER 19, 2024

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Reda Eckerman at 4:00 p.m. on Thursday, September 19, 2024. She reviewed the process for participation by viewers of the live-streamed meeting.
- 2. Roll Call.** Directors present were Rick Booth, Reda Eckerman, and Greg Dunn; Jon MacCulloch was enroute. A quorum was present.
- 3. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
- 4. Approval of Minutes.** Moved by Mr. Booth, seconded by Mr. Dunn, to approve the minutes of the regular meeting of the Board on August 15, 2024 and of the workshop on August 13, 2024, as presented; motion carried.
- 5. Citizen Participation.** None. Mr. MacCulloch arrived at 4:05 p.m.
- 6. Reports. Staff.** Maintenance Officer Erich Knudson will be meeting with Philomath tomorrow to go over what he has done on our truck and talk about possibly doing some work on theirs. Office Administrator Wendy Rush presented a draft of possible dates for ballot measure “town hall” meetings and a “Coffee with the Chief” which is set for October 23rd at Café Chill. A meeting on October 17th would follow a regular Board meeting and another on October 24th would be before the ballots are mailed out. They are working on an information pamphlet to be mailed out by October 15th. **Volunteers.** Bingo tomorrow night, and one more in October, and then a winter break until February. October will have a Halloween theme. **Union.** No report, but Chief Mason commented that they are also working on a campaign for the ballot measure.
- 7. Finance Report.** Mr. Quick reported that the \$300,000 loan was received; cash on hand at the end of August was \$383,279. No current levy taxes have been received but there has been \$8,893 from previous levied taxes. The boat sold for \$12,000. Conflagration wages plus taxes are \$27,891 so far this year. Chief Mason commented that we will be reimbursed for that, plus almost \$40,000 for vehicle use; he has submitted all the necessary paperwork. There wasn’t really much else; Workman’s Comp is high but there was an 18% increase across the board. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to accept the financial report as presented and pay the bills; motion carried.
- 8. Old Business. a. Ordinance 2024-02 (updated).** Captain Knudson had redone the proposed ordinance and removed the fee schedule; this is to allow the District to be reimbursed for repairs and maintenance done on outside non-private vehicles, primarily fire trucks. The fee schedule will be adopted separately by resolution. Mrs. Eckerman requested a copy of the fee schedule, and then read **ORDINANCE NO. 2024-02** into the record. Discussion followed of ensuring appropriate pricing and warranties; labor to replace a faulty part would be billed but if it was a fault of Captain Knudson it would not be. The fee schedule will be considered at the next meeting. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to adopt Ordinance No. 2024-02 with correction of scrivener’s errors; motion carried.

9. New Business. As the Board had not yet reviewed the contract proposed by Mr. Quick, Mrs. Eckerman said that she would combine the contract she had found which included some indemnifications with the one from Mr. Quick so it could be reviewed and considered at the next Board meeting. Following discussion of the fact that no letters of interest had been received to fill the vacancy left by Mr. Akins, it was the consensus of the Board to close the notice and wait until the election in May. Discussion of a letter received from City Manager Cutter regarding his interactions with Rep. Gomberg was tabled until the next meeting. Mr. Dunn expressed concern about potential liability in connection with repairs done on outside vehicles; insurance would cover it, plus Captain Knudson limits the kind of repairs which he performs.

10. Chief's Report. Chief Mason reported that we picked up our new Tender from OSFM on Tuesday, and the Seadoo from SPIRE is at the Port and training will begin as soon as the rescue board arrives. He is still waiting to hear from FEMA regarding the two grants in process, and we may have gotten the ODF FEPP grant but he is still waiting for confirmation. The surplus Tender 74 is on GovDeals and has already passed the minimum bid of \$5,000; we will know for sure by October 31st. Everything has been completed for the County for the election process and they are now working on a campaign schedule which will include a factual pamphlet, town halls, and a "meeting with the Chief". He requested approval for the funds needed for printing and mailing the pamphlet. It was moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve up to \$2,000 for publication for the ballot measure process. The recent rains have helped in fire prevention but open burning is still not set to open until October 15th unless conditions prevent it.

There were no comments from the live-stream audience.

11. Good of the Order/Adjournment. There being no further business to come before the Board the meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Jan K. Hansen, Recording Secretary

Approved:

Board Chair