

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BOARD OF DIRECTORS MEETING

FEBRUARY 16, 2023

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Reda Eckerman at 5:30 p.m. on Thursday, February 16, 2023. She explained the process for citizen participation during the streaming of the meeting.
- 2. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Jon MacCulloch, Ray Woodruff, and Kevin Battles; Zach Akin was excused. A quorum was present.
- 4. Approval of Minutes.** Moved by Mr. MacCulloch, seconded by Mr. Battles, to approve the minutes of the January 19, 2023 Board meeting as presented; motion carried.
- 5. Citizen Participation.** None.
- 6. Staff Presentation. Response Logs.** Chief Mason reported a total of 71 calls for January and 27 so far in February, only 2 away from 100 calls for the year. **Maintenance.** Maintenance Officer Erich Knudson reported that at Station 74 several issues with the Tender from last month had been fixed. However, Engine 74 is in bad condition with a cracked tank, leaking valves, serious steering problem, and the estimated cost for all the necessary repairs would cost \$20-25,000 to fix. He doesn't feel it is worth fixing, and if it is declared surplus the remaining equipment can be redistributed to ensure all three stations are functional. Engine 72 has a squeal issue he has been unable to fix and it will be going in for service for that and for realignment; he wanted to advise the Board that it will be somewhat costly. Everything else is certified. **Administration.** Office Administrator Wendy Knudson just wanted to thank everyone for coming to the banquet last month. Mrs. Eckerman thanked her for the excellent job she did in organizing it.
- 7. Volunteer Report.** Mrs. Knudson reported that they didn't do much in January because of the banquet, but Bingo will start up again on Friday. They have raised enough for one scholarship for an EMT course and they hope to have enough by June to do two of them. At their next meeting they will try to figure out an application process, which may include earning it by helping out. They will work with Sue Bennett of Beachcombers to establish scholarship guidelines.
- 8. Union Report.** Lt. Jo Bartling commented that everything is going well.
- 9. Financial Report.** Mr. Quick reported cash on hand of \$885,478 at the end of January. Current levied funds are at 98%, and previous levied taxes are at 115% of budget. Legal services are actually negative as a result of clearing up an old check. Building maintenance is under budget but vehicle maintenance is over, as is fuel. Rescue boat is over budget. Moved by Mr. Battles, seconded by Mr. MacCulloch, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mrs. Eckerman, to pay the bills; motion carried.
- 10. Correspondence.** Mrs. Knudson said they had not received any correspondence but they did get cookies from the Girl Scouts and goodie bags from the Yachats Lions Club and the Ladies Club. The ad for cookies hasn't paid off yet.

**11. Old Business. Public Contract Approval.** The contract with Local Government Law Group for the updating of the Public Contracting Rules had been presented at the January meeting for consideration. The cost was \$185. Moved by Mr. Battles, seconded by Mr. MacCulloch to purchase the packet; motion carried. **Goal Setting Workshop Date.** After discussion the Board agreed on the proposed date of March 2, 2023. Chief Mason said that a date has not yet been set for signing the papers for the building.

**12. New Business. Engine 74 Surplus.** Chief Mason pointed out the many problems Mr. Knudson had listed with Engine 74, which make it basically an unusable liability. We were at 3 engines before getting the Spartan, we can go back to that. If Engine 74 is declared surplus it will be stripped of any useful equipment and put on the state auction list; it can't go to another station. The idea would be to sell it for whatever is possible and look for a replacement. Following discussion of the existing grant requests for new equipment, it was moved by Mr. Battles, seconded by Mr. MacCulloch, to declare Engine 74 surplus; motion carried. Mrs. Eckerman had the surplus request letter from Chief Mason which listed the equipment, vin number, etc. **Policy Update.** Mrs. Knudson reported that the Policy Manual needed to be updated in order to conform with the new Union contract and the Civil Service Rules. She will have the pertinent parts that need to be changed with revisions printed in red; it won't involve the whole thing. It was determined to postpone any revisions until after the new Board is in place.

**13. Chief's Report. Mackenzie.** The seismic grant has been submitted and awaiting a decision by the State. **Grant Funding.** The Ford Family Foundation likes to see community in-kind participation and he will be working with other sources to raise funds before going to the public, once he knows how much will be needed. He will be meeting with them after there is a decision on the seismic grant. He is applying for a Leary Grant for \$25,000 for turnout lockers, decon room, etc. The BRIC grant requires being a part of the County Mitigation Plan and he is still working on that. Mrs. Eckerman will check to see if COC is or can be part of the City's participation. FEMA's deadlines for grant awards have been extended; the AFG FY21 for a tender is still pending and he has submitted an AFG for this year for a new Type 1 Engine. The OSFM Engine Program is still pending, but awards should mean engines being available in the summer. There has still been no decision from OSFM on the staffing grant. **Automatic Aid Agreement.** Chief Mason had included in the Board packet the email response he got from Chief Ewing following his request regarding the status of the 2022 Automatic Aid Agreement. He had also provided the Board with copies of the 2011 Auto Aid Agreement, the updated 2022 agreement already signed by Yachats and Central Oregon Coast and awaiting the signature of the Seal Rock District, and the current Lincoln County Mutual Aid Agreement just signed last fall. He read Chief Ewing's response, which indicated that Seal Rock was going to back burner the new agreement and just continue to operate under the 2011 Auto Aid Agreement. Chief Mason asked the Board what they wanted him to do.

The changes between the two Auto Aid Agreements were discussed. The 2011 agreement covered only structure fires, but the 2022 version added vehicle fires, motor vehicle accidents, high-risk grass/wildland fires, and CPR medical emergencies. Section 8 regarding personnel responding was modified to correspond to the requirements in the Lincoln County Mutual Aid Agreement. Considerable discussion followed. With Mutual Aid the responding unit has to

request assistance; with Auto Aid WVCC calls the appropriate units to respond to the emergency. The question was raised concerning the ability of the Seal Rock District to meet the necessary personnel training to meet the requirements of the County Mutual Aid agreement and if they had signed it; those are the same requirements included in the new 2022 Auto Aid agreement. Chief Mason pointed out that the Auto Aid agreement has already been modified twice in response to the requests of Chief Ewing, signed by Yachats and Central Oregon Coast, and has been at Seal Rock since November waiting for signatures. Following more discussion of any benefit from further contact with Seal Rock, it was the consensus of the Board that Seal Rock be advised that there will be Auto Aid for structure fires only and that WVCC will be informed. Mutual Aid will continue to be provided. Chief Mason will research what liability may be involved in responding to emergencies without signed documents, and if Seal Rock has signed the Lincoln County Mutual Aid Agreement.

**14. President's Report.** None.

**15. Questions from the Citizens and Viewing Audience.** None.

**16. Good of the Order.** None.

**17. Adjournment.** There being no further business to come before the Board the meeting was adjourned at 7:34 P.M.

Respectfully submitted,

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Jan K. Hansen, Recording Secretary

Approved:

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Board Chair