

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BUDGET COMMITTEE MEETING

MAY 16, 2019

- 1. Call to Order.** The Budget Committee Meeting of the Central Oregon Coast Fire and Rescue District was called to order at 5:44 p.m. on Thursday, May 16, 2019 by President Tim Grady. President Grady then led everyone present in the Pledge of Allegiance.
- 2. Roll Call.** Budget Committee Members present were Robin Morris, Mike Powell, and Joe Vandehey, Jovita Ballentine and George Gray absent; COCFRD Board Members present were Kevin Battles, Reda Eckerman, and Tim Grady, Dave Brooks and Eric Stafford absent. A quorum was present. Also present were Staff members Fire Chief Gary Woodson, Accountant Brett Quick, and Recording Secretary Jan Hansen.
- 3. Budget Committee Chairperson Election.** Robin Morris nominated Mike Powell as Budget Committee Chair, seconded by Gary Woodson; nominations were closed and a majority vote cast for Mike Powell. Chair Powell then called the Budget Committee Meeting to order at 5:50 p.m. and asked Chief Woodson to present the budget message.
- 4. Presentation of Budget Message.** Chief Woodson presented the budget message and reviewed the highlights of the basic tax rates, which remain the same as last year, and miscellaneous funding from sale of surplus property, conflagration response, etc.
- 5. Presentation of Proposed Budget.** In the budget overview, he proposed increasing staff to add a fourth "Floater" position in addition to the two paid/part-time positions added this year. There is also a part-time administrative assistant who works about 10 hours a week. Discussion of overtime. Material and Services includes an anticipated grant of \$250,000 from the USDA; it is a budgetary requirement to include large grant requests. Equipment Reserve Fund includes the purchase of another refurbished cardiac monitor/defibrillator. Discussion. There are currently three, two of which are outdated, so he proposes to trade in those two and get one more that matches the newest one. Chief Woodson and Anthony Martinez are the only two people qualified to use the cardiac monitor/defibrillator, so one goes with Anthony and one is in the Chief's vehicle. This is the second year of the used SCBA's from Clackamas Fire District, and if the grant request is unsuccessful other options need to be looked at. Current bottles need to be taken out of service in the next couple of years and either all new cylinders will have to be purchased or financing options considered to upgrade to new air packs with new bottles. Building/Property Reserve Fund is for the long-term project of acquiring property and eventually building a new main fire station out of the tsunami zone. The District has been working with the City of Waldport on acquiring property from the college and co-locating facilities in that area. The District is also looking at the Industrial Park for an additional station as well as a possible future training center. Discussion of possible alternative access routes. Also included is funding for upgrades and improvements to existing leased property. It does not include potential Tidewater property acquisition. Chief Woodson summarized the proposed budget and projected a total fund balance carryover of \$339,148.53.

**6. Discussion and Comments.** Discussion and comments had taken place during the budget presentation.

**7. Public Comments and/or Concerns.** Peter Carlich had participated in the discussions during the budget presentation, but took this opportunity to express his concern over the funding for the Tidewater station. He was advised that anything not spent this fiscal year will be carried over to 2019-2020.

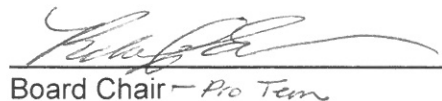
**8. Approval of the Budget.** Moved by Joe Vandehey, seconded by Mike Powell, to approve the proposed budget for fiscal year 2019-2020 as presented, move to levy taxes at the local option levy of \$1.27 per \$1000 of assessed value, the fixed property tax rate of \$.82 per \$1000 of assessed value, and the capital equipment levy of \$.25 per \$1000 of assessed value, and forward it to the Central Oregon Coast Fire & Rescue District Board of Directors with a recommendation for its approval. Before the vote, Mr. Battles asked for clarification on the provision for a recruitment and retention person. The budget is for a portion of hiring the person, based on calls and responses, who will be serving all the participating county fire districts. Mrs. Morris raised a concern over duplicated line item numbering of 6035 on LB20, Other Resources. Mr. Quick will correct this. She also questioned the use of "miscellaneous" in budgeting, which Mr. Quick explained was for those items which didn't come into any specific category. He also explained the difference between the Training/Mileage and Travel. The increase in Telephone Expense is to cover payment for volunteers using their own cell phones; Chief Woodson is working on developing a policy to cover this, as well as a length of service award program. Discussion of generator and timer at Five Rivers. The line item added for Five Rivers Property and Construction is to have it available in order to move funds if needed. There was discussion of internet services, wildland fire reimbursements, and income from agreements with Life Flight and PacWest. The funding set aside for the Port is in case it is needed for the boat storage building being included in the new construction. Mr. Grady suggested calling the question and the vote on approval of the budget was taken; motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 7:05 p.m.

Respectfully submitted,

  
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Jan K. Hansen, Recording Secretary

Approved:

  
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Board Chair - Pro Tem